

PRAIRIE BAND POTAWATOMI NATION CLINIC JOB DESCRIPTION

TITLE: Psychologist

SUPERVISOR: Psychiatrist/Medical Director

JOB CATEGORY: Professional

DATE CREATED: 03/06

FLSA STATUS: Exempt

POSITION SUMMARY

Administration and scoring of psychological test batteries.

RESPONSIBILITIES

1. Administers and scores psychological tests including intelligence, achievement, neuropsychological screening and personality assessment instruments.
2. Records observations of test taking behavior of patients being tested.
3. Confronts motivational issues of patients during testing to optimize performance on neuropsychological screening evaluations.
4. Receives training and becomes proficient in the use of computer automated test scoring.
5. Demonstrates a professional attitude and emotional stability.
6. Maintains a professional appearance.
7. Promotes team cohesiveness.
8. Utilizes every opportunity for professional growth and development.
9. Adheres to policies and procedures outlined in the CRA Employee Handbook.
10. Observes safety and security standards as established by CRA and the Prairie Band Potawatomi Family Health Center.
11. Supports and contributes to the Quality Improvement Program.
12. Other duties as assigned.

QUALIFICATIONS

1. Licensed by Kansas Behavioral Science Regulatory Board.
2. Doctorate or Master's Degree in field of psychology.
3. Minimum one year experience administering psychological assessment instruments to include: intellectual, educational, neuropsychological and personality.
4. Computer literate.

THIS DESCRIPTION CONTAINS THE INFORMATION NECESSARY TO IDENTIFY AND EVALUATE THE JOB CLASSIFICATION AND DOES NOT ATTEMPT TO SPECIFY ALL THE DUTIES OF INDIVIDUAL POSITIONS.

MY SIGNATURE ACKNOWLEDGES RECEIPT AND UNDERSTANDING OF THIS JOB DESCRIPTION.

Signature

Date